

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Tourism Promotion- Participation in Residential Programme on “Developing Competencies of Executive Secretaries, Personal Assistants & Office Staff for Better Performance” at Manali during 18th to 22nd July, 2011 - Sanction of Registration Fee - Orders Issued.

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YOUTH ADVANCEMENT, TOURISM AND CULTURE (PMU) DEPARTMENT

G.O.Rt.No. 595

Dated 24-06-2011.

Read:-

From the Director & Head, National Productivity Council, New Delhi,
Lr.No. HR/PAPS/57/2011, Dated 18-04-2011.

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ORDER:-

In the letter read above, the Director & Head, National Productivity Council, New Delhi has informed that the programme for “Developing Competencies of Executive Secretaries, Personal Assistants & Office Staff for Better Performance” at Manali during 18th to 22nd July, 2011 and requested to participate in the above said event and also informed that the programme fee is Rs.32,500/- + Service Tax for each participant.

2. Government after careful examination of the matter, hereby nominate Three Officers from YAT & C Department to participate in Residential Programme on “Developing Competencies of Executive Secretaries, Personal Assistants & Office Staff for Better Performance” at Manali during 18th to 22nd July, 2011 and also sanction an amount of Rs.97,500/- (Rupees Ninety Seven Thousand and Five Hundred Only) towards program fee to participate in the above said work shop which includes accommodation on single occupancy basis, professional fees, board, lodge, course material and industrial / field visits & service tax.

3. The amount sanctioned at para-2 above shall be debited to the following Head of Account :

“3452 - Tourism, 01 - Tourist Infrastructure, 102 - Tourist Accommodation & Other facilities to Tourists - Schemes included in PLAN, 11 - Normal State Plan SH(13)- 500- Other Charges 503 - Other Expenditure”.

4. The Assistant Secretary to Government and Drawing & Disbursing Officer, YAT & C (PMU) Department shall draw the amount sanctioned at para (2) above in favour of “National Productivity Council, New Delhi”, initially from the Permanent Advance of PMU subject to recoupment from the 2nd quarter budget.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

JAYESH RANJAN
SECRETARY TO GOVERNMENT (T)

To
The Director & Head, National Productivity Council, New Delhi
The Assistant Secretary to Government and Drawing and Disbursing Officer,
YAT & C Department.
The Deputy Pay & Accounts Officer, Secretariat Branch, Hyderabad.

Copy to:

The YAT & C (PMU-Claims) Department,
SF/SC.

//Forwarded :: By Order//

SECTION OFFICER